



Youth Minister

Position Description

Summary

The Youth Minister will oversee ministry to the middle school and senior high school students (Grades 6 thru 12) of St. Andrew's Episcopal Church and our surrounding community in a manner that is consistent with our vision to share Christ with a world that doesn't always recognize it needs Him. This person will be first a teacher and pastor, second an event activities planner, and in all things try to nurture opportunities for our youth to encounter the presence of God.

Accountable To

Rector

Oversees

Volunteer Youth Mentors; Ministry Interns (when applicable)

Qualifications & Experience

- A commitment of faith in Jesus Christ, a passionate desire to serve him, and the conviction that living out our faith takes a commitment to serve the world in his name.
- An understanding that this is a ministry, not just a job, and as such requires being a positive contributing member of a larger pastoral team. Our mission is shared, not neatly segmented.
- A love for youth, and easy ability to relate to young people, an interest in what is important in their lives, and a desire to help them hear God moving in their lives.
- A conviction that God wills to be active and involved in the lives of young people, and that the Word of God should help shape and guide their choices as they grow into adulthood
- Strong people skills, with the ability to network, follow-up, and develop new relationships with adults in the parish.
- Excellent communication skills. Fluency with modes of digital communication appropriate to both youth and adults is a requirement for this position.
- A self-starter who can see new opportunities, discern whether they match the church's vision, and develop a plan to meet them.
- Leadership or substantial involvement in a youth ministry (as youth, adult, or both)
- Bachelor's degree preferred, but not required.
- The following certifications are required, but training may be completed on the job:
 - Safeguarding God's Children
 - CPR and First Aid

Responsibilities

Pray

- Pray faithfully for youth, their parents and families, and the ministry's adult leaders.
- Be present at and participate in St. Andrew's Sunday worship.
- Lead the youth in worship and prayer as a regular part of youth activities, and generally attempt to make space for our youth to encounter the presence of God.

Teach

- Intentionally plan a program of discipleship and faith formation that prepares students to be faithful Jesus followers in a secular world.
- Directly lead, and support other adult volunteers in leading, Bible studies, discussion groups, book studies or other such groups to deepen and enrich students' understanding of and confidence in their faith
- Plan and lead summer mission trips, retreats, and other times away to be with God and one another.
- Work with the Outreach Director to implement regular opportunities for youth to put their faith into action in the world.

Collaborate

- Work collaboratively with parents and the larger parish to develop a ministry that is supportive of St. Andrew's families and additive to the shared goal of nurturing mature Christian young adults.
- Recruit, train, encourage, and support adult volunteer leaders (both parents and non-parents) who demonstrate a commitment to Jesus Christ and a desire to share the gospel with others.
- Communicate effectively and regularly with volunteer leaders, students and parents, providing information about current/upcoming events, plans and ministry needs.
- Participate in staff meetings and work cooperatively with other church staff members and ministry leaders to help the parish accomplish its calling.
- Meet consistently with the Rector to maintain clear communication, track progress and address ministry needs.

Lead

- Build relationships with and minister to all the youth of the parish (regardless of their involvement in youth-specific programming) and older elementary students who will soon be youth-aged.
- Have regular time in the office during the week.
- Plan, maintain, and communicate a calendar for the youth ministry.
- Model relational ministry by investing in personal contact with students (visits to students when hospitalized or having surgery, calls, notes, social media interaction, crisis intervention, presence at school lunchtimes and extracurricular activities, etc.), and equip and motivate volunteer leadership staff to do the same.
- Carry out ministry in a manner that represents the church with professionalism and courtesy and prescribes to a biblical understanding of appropriate personal and professional conduct by

self and family members as outlined in The Episcopal Church's Safeguarding God's Children program

Time & Compensation

This is a part-time, salaried position. Salary to be determined by qualifications and experience. The regular expectation is about 20 hours of work per week, though both the church and Youth Minister recognize that some weeks (e.g. mission trips) will entail substantially more, and some weeks less. The Youth Minister will have an annual allowance for continuing education / professional development.

The Youth Minister is entitled to accrue two, 20-hour weeks of vacation per 12-month period worked. Vacation must be taken in consultation with the Rector.

This job description is not intended to include every detail related to this position, but rather a general description of the main responsibilities. St. Andrew's Episcopal Church reserves the right to change and revise job descriptions as the need arises.

Application

Interested? Please send a letter about yourself and a resume to:

Fr. Andrew Van Kirk
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