



# St. Andrew's Episcopal Church

2018 Annual Report

Presented at the 2019 Annual Meeting

January 27, 2019



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# Warden Reports

## Senior Warden *Ned Searles*

2018 was another wonderful and transformational year for St. Andrews, and I'd like to start by thanking you for your dedication and commitment to the church. As you will see in this Annual Report, St. Andrew's is blessed with a wonderful staff and group of volunteers that lead critical roles in the church and model the scriptures in the community. In 2018, St. Andrew's experienced significant growth and change across the ministries and church property.

One of the most significant and noticeable changes is the expansion groundbreaking. Through your generosity, St. Andrew's has begun construction on 4,000 sq.ft of classroom space. The addition will enable changes to Children's Sunday School, SAY, adult discipleship, our music program, and community outreach ministries. Expect the expansion to be completed this Summer and lots of news from the Vestry on how the space will be utilized. Exciting times!

The staff also saw key changes. Rev. Andrew Van Kirk has been selected as the permanent Rector for St. Andrew's and the liturgical ceremony, the Celebration of New Ministry will happen in February. We are also blessed with the addition of Rev. Roy Thomas to the staff. As you will hear later in the Annual Report, both the 9:15 and 11:00 services had wonderful additions to the music ministries. All of the moves have been great for the church and build the foundation for future years.

As we do every year, we are transitioning 3 of our 9 Vestry members and electing their replacements. This year, Susan Geling, Judy Thompson, and I are finishing our terms. Susan and Judy have been a blessing to the Vestry and their services, council and leadership will be missed. Thanks to both of you for all you do for St. Andrew's! I also have been fortunate to work with the Vestry over the past years and to get to know each of the members. I value all of the friendships the Vestry has afforded me and have never been so confident in the future leadership of our church!

Finally, as we close out 2018 and begin 2019, I cannot help being excited about what is in front to us. We are truly blessed with strong leadership, and resources to serve our community and grow in faith.

In peace and service,  
Ned Searles, Sr. Warden

## Junior Warden *Syd Verinder*

2018 was a busy year for the proper stewardship of St. Andrew's buildings and grounds. In addition to many small maintenance and repair items (many carried out by parish volunteers, some by local contractors), major activities accomplished included:

### **Spring**

Blitz the Berms mowing project and Parish Work Day completed (March 24) - various projects with over 20 volunteers

Completion of a parish "Facility Use Agreement Package" for requests to use St. Andrew's facilities

Issued a "Solicitation for Proposal" document for lease of field space for athletic practice programs; unfortunately, no proposals were received

### **Summer**

Trimming of parish parking lot and field trees completed (June 9) with 6 volunteers

Completed Church Inventory video record for insurance files (July)

Ongoing participation in various Building Committee duties for upcoming building expansion

### **Fall**

Lawn irrigation system inspected by a commercial company for a cost estimate on fixing broken pipes and wiring issues (September)

Organized a vegetation removal project on east side of building in advance of sewage line attachment (October) with 12 volunteers

Service calls on the kitchen freezer and refrigerator; unfortunately, the freezer could not be fixed. New freezer was researched and purchased with the help of the head of the Hands & Feet Ministry.

### **Winter**

Our Contractor filled-in the erosion ditch by the stormwater pond with excess construction dirt and top soil

Installed two dusk-to-dawn solar LED spotlights to provide improved nighttime visibility at the block of four designated handicapped parking spots

Repainted concrete wheel stops in handicap parking spaces for greater visibility

Thanks to Matt Duckworth, removed and disposed of broken kitchen dishwasher

Presented a draft Church Disaster Plan outline to Vestry; for completion in 2019

### **Plans for 2019**

Integrate the new classrooms/facilities from the Building Expansion into the overall facilities stewardship

Address the tree and shrub planting issues on the property boundary berms

Address the sprinkler system leaks in the fields and berm areas

Solicit bids for providing lawn and landscape services around church buildings

Continue repair and replacement of worn and broken items - interior and exterior

Complete the Church Disaster Plan



Organize a Spring church-wide Clean-up Day with multiple indoor and outdoor projects  
Better maintain the stormwater pond

## Clergy Reports

### Rector's Report (State of the Church) *Andrew Van Kirk*

[Fr. Andrew's address is presented in person to the congregation at the Annual Meeting. Items canonically required to be reported and included in the parish record are in the ministry reports below.]

### Deacon Report *Pam Fairley*

#### **Personal**

On March 2nd I retired from my position as a nurse at Baylor Scott & White Medical Center at McKinney and assumed a larger responsibility as Deacon at Saint Andrew's Episcopal Church. My current arrangement is part time averaging 20 hours per week that has evolved to include liturgical, pastoral, discipleship and various other leadership responsibilities. My personal ministry focus is on Parish Nursing. Father Andrew has agreed that I should assume that position at Saint Andrew's. I am in the office on Sunday and Monday morning 8:00 – 12:30, however I flex my hours over the rest of the week to meet the needs of the parish.

#### **Nurses Ministry**

We launched our Parish Nurses Ministry by completing a parish focus group asking what the congregation would want or need from a Parish Nurse's Ministry. This focus group was facilitated by the Faith Based Nursing Support Committee at Baylor S&W McKinney where I have served as a community liaison.

#### **Pastoral Ministry**

My primary focus for pastoral care has been on those in our congregation who are ill or struggling to cope with the illness of their loved ones. This is carried out specifically through personal visits and leading our LEV team. I also assist Father Andrew in making pastoral visits, reviewing the congregation's prayer cards and taking emergency pastoral calls when he is not available. I am working on a plan to better organize and communicate the purpose and availability of our pastoral ministries. More to come on this in future months.

#### **Discipleship**

I led a discipleship offering with a bible study of the book of Esther, in April and May of 2018 with an average attendance of 18. Those attending actively participated in some lively discussions and offered feedback that they enjoyed the study.

I offered a workshop on writing a spiritual autobiography on two separate Saturdays once in July and August. The July session was attended by 5 women who shared some of the work they had done since a session they attended at our women's retreat in

March. The session planned for August was cancelled due to scheduling difficulties. I will evaluate offering this at a later date.

In the fall of 2018 Pastor Roy Thomas and I co-led a Wednesday night discipleship session, teaching from the book "Understanding the Bible in 30 Days." Our average attendance for this series was 12. I have had positive comments from those attending that it helped to provide a foundation for understanding what they read in scripture by learning about the structure of the bible and the geography of the Holy Land and Middle East.

### **Deacon's Meetings**

On September 29 the Deacons of the Diocese of Dallas and Fort Worth held a joint meeting where we came together to explore ways of working collegially and to offer opportunities for sharing successes and giving support. We left with information shared on several topics and with plans for continued meetings in the future.

I attended the College of Deacons annual meeting with Bishop Sumner on January 12, 2018 at Saint Matthews. The Bishop led a study of the book *Dementia: Living in the Memories of God*. It offered a wonderful insight ministering to our parishioners living with or caring for loved ones with dementia or Alzheimer's. At this meeting I reported to the Bishop my ministry activities for this past year.

### **Acolyte Training,**

I conducted acolyte training on two Saturdays in November and another make up training date on the 3rd of January. I also developed a plan where our experienced adult acolytes began serving on Sundays as an Acolyte Master to guide and teach our young acolytes in their service. This will benefit the adults in growing their service, support the young acolytes and free me to be available to the congregation between services.

## **Associate Pastor's Report *Roy Thomas***

Effective June 10, 2018, I began serving as a Curate under the ecclesiastical authority of The Episcopal Church Diocese of Dallas and its Ordinary in an assigned role as the Associate Pastor at St. Andrew's Episcopal Church. Since that time, I have been blessed by the leadership of Rev. Andrew Van Kirk and Deacon Pam Fairley as they mentored me during my time at St. Andrew's Episcopal Church. I have enjoyed being able to assist and participate in Sunday worship. I have developed new skills through various ministries such as serving on the 'Welcome Committee' and helping to plan its vision, providing pastoral counseling to various parish members, organizing liturgies for special occasions, visiting the sick, participating in LEV visits, working with the Saint Andrew's Youth ministry to encourage parent/youth discussion on mental health issues such as depression/suicide/addiction, collaborating with Saint Andrew's Children's ministry to formulate lesson plans for Vacation Bible School, studying the Hands & Feet ministry to gain a better understanding of what an outreach model of mission looks like, and co-leading a Discipleship study series on the Old Testament. While I have been at

St. Andrew's Episcopal Church for less than a year, I am filled with gratitude for the opportunity presented to me to serve in various capacities. I believe that my ministry has impacted the life of the parish in healthy ways and that my identity as a pastor has been refined in the process. I look forward with hope to the year ahead, and I seek God's guidance as I move forward in the pathway to Holy Orders. Please pray for me that, God willing and the people consenting, I will be ordained to the sacred order of Deacons in the one, holy, catholic and apostolic church on February 2, 2019 at 10:00am at the Cathedral of St. Matthew's Episcopal Church.

## Building

### Multiply Campaign *Brennan Newell*

2018 was an exciting year for St. Andrew's Church as we stretched our faith as a congregation and began the process to multiply our building space. The life-changing building addition will greatly multiply our life together within the church, multiply outreach to our community, and is the product of months of prayerful, meaningful conversation with stakeholders, contractors, and parishioners. The building committee labored extensively to bring the vision for a much-needed St. Andrew's expansion to fruition. The plans to multiply St. Andrew's include a 3,716 square foot addition that will multiply available classroom space 3.5 times. There will be a large multipurpose space (to be named after Fr. Mike and Laurie Michie) to enable large groups to meet without resetting the Great Hall, allowing adult classes and programs to be held at the same time as youth and children's programming. The building addition allows for music and youth ministries to have spaces of their own, and a new outreach pantry and storage room that will accommodate growth in the Hands & Feet and BlessMobile ministries. Last, but not least, expansion includes a hospitality and reception area, patio and playground to bring children and families together for fun and fellowship. The projected cost of the expansion initially was \$730,000 plus \$70,000 for the playground, for a grand faith-stretching total of \$825,000. There was a cushion of previously raised capital funds earmarked for building expansion, so the total pledges needed from the congregation was \$650,000.

The Multiply Capital Campaign, led by Father Andrew, Brennan Newell, Jennifer Atwood and Lauren Housh, comprised three distinct phases; an early silent phase of presenting the draft building plan to major donors in the church with naming opportunities, a limited group phase of seven small group gatherings with support from clergy, campaign members and vestry to roll out the plans and get buy-in with key stakeholders and donors, followed by the full-scale presentation of the building plans to the entire congregation in the month of September. Mo Frye, Maggie Pitka and Chuck and Cyndi Gore gave moving testimonies about the relationship between faith and sacrificial giving each week of the campaign at the three Sunday services. One of the highlights of the campaign was the Multiply Celebration, an evening to learn more and celebrate joyfully the coming of our new space. Dana Jean and the

BlessMobile volunteers gifted the congregation with delicious hors d'oeuvres, the music ministry provided lovely accompaniment and SAY shared a fun skit about their aspirations for a new space of their own.

The Multiply Campaign was a tremendous success. We asked the congregation to prayerfully pledge a meaningful amount to give over the next three years and *129 families pledged a record-breaking total amount of \$701,812.70*. The total Multiply contributions given in 2018 towards pledges was \$198,492.99. There have been some additional expenses associated with the building expansion so additional funds are welcomed, needed and appreciated in 2019 and beyond.

## Building Construction *Shannon Frink*

The Building Committee, comprised of Fr. Andrew Van Kirk, Paul Miles, Sandy McGee, Syd Verinder, and Shannon Frink (Liaison to Triune Services Group), was formed in February 2018 to supervise the planning and construction of the additional classrooms, offices and playground.

Triune Services Group, which managed the design and construction of the original building, was chosen as the General Contractor. The architectural and engineering firms prepared the plans to remodel the original office spaces into two classrooms, the table closet into an Outreach pantry, and the construction of a 3716 sf building addition. The addition included a large multipurpose room, a classroom, and new office spaces. The final plans were approved and permitted by the City of McKinney and construction began in October with the demolition of the original offices. The office equipment was temporarily relocated to one of the existing classrooms. The concrete slab for the building addition was completed Dec 27, 2018. The playground design was planned separately from the construction project under the supervision of Stephanie Van Kirk, the Playground Committee and the Building Committee.

As of December 31, 2018, there had been some construction delays so the remodeled section occupancy date was expected around Feb 1, 2019. The building addition occupancy was expected to be around June 15, 2019. The playground was to be completed immediately after the building construction.

## Adult Discipleship

### Adult Discipleship *Andrew Van Kirk*

At the beginning of the year, Jason VanBorssum, Sandi Krummel, Pam Fairley and I lead a series called "Exploring Episcopal Worship." This overview of Episcopal worship served as part of the confirmation preparation, but was available more broadly to the congregation as well. We tried during the Epiphany season to run two concurrent studies: in addition to Exploring Episcopal Worship we had a lectio divina style study called Connecting with the Gospels. This struggled to gain traction, however. Wednesday nights probably function best with one focused offering.

During Lent we had a series of speakers from various community partners come and talk to us about how their life of service to the community intersected with their walk with God. The Kitchen guild and volunteers did a great job providing food for each evening as well. During Holy Week, we had a well attended and well received first century dinner and an educational seder meal, led by Andy Rojas and Jason VanBorssum. Throughout Lent we also had a video devotional series, featuring many different members of the congregation giving their own testimony and reflections; it was a great way to hear different people's stories, get to know one another a little better, and to focus our hearts for the season.

After Easter Deacon Pam led a small group Bible study on the Book of Esther.

After taking the summer off from formal adult discipleship options, Deacon Pam and Pastor Roy led a series in the fall based on the book *30 Days to Understanding the Bible* that served to provide a framework for understanding the Bible as a whole, rather than a study of a specific book.

Finally, in December, Dinner and Discipleship returned in Advent with a series called the Foods of Christmas, in which we tasted different Christmas foods from around the world and talked about the history and tradition and the relationship between food and faith. This series was a lot of fun, and usually delicious, but also an enormous amount of work, shared by many volunteers who made it possible by bringing food or coming up to St. Andrew's to help prep.

### **Women's Retreat *Pam Fairley, Dana Jean, Stephanie Van Kirk***

For 2018, we held our off-site retreat at Camp All Saints March 2 - 4, during Lent. The theme was "A Beautiful Mess: Embracing your story." We hoped to laugh a lot, to celebrate each other, and point women to Jesus through strengthening a connection with their own hearts and each other. The goal of this retreat was to help each woman remember that she is created by God and capable of her calling. It was co-led by Deacon Pam Fairley, Dana Jean, and Stephanie Van Kirk with our own members leading breakout sessions during the retreat. Mother Nancy Powers from Saint John's in Pottsville served as celebrant at our Saturday afternoon eucharist. We had a total of 32 women participate in the retreat, including two women from St. John's in Pottsville. We collected responses from participants in a survey and use the feedback for planning our next retreat.

On Saturday September 15, Stephanie Van Kirk, Dana Jean and I co-chaired a Saint Andrew's one-day Women's Retreat entitled "Come apart before you come apart". In this one-day retreat we learned what Mary and Martha have to teach us about faith, prayer, discipleship, hospitality and friendship. We had our own members presenting and leading sessions that were very meaningful to the 61 women in attendance. Our Guest Speaker was Molly Wren and other St. Andrew's women lead breakout sessions on topics including Olive Oil Tastings, Flower Design, Listening as Ministry, and other creative outlets. We are currently planning our 2019 retreat that will be held in April.

## Seasonal Programs *Andrew Van Kirk*

There are several events without a place elsewhere in this report that deserve mention. We had our annual Valentine's Day Vow Renewal and Dinner again, several days early on January 10, because Valentine's Day was Ash Wednesday in 2018. After getting rained out on it's original date, on June 3 we held our annual golf tournament which raised thousands of dollars for Belize. The annual 4th of July celebration on the front lawn was a great success once again, with much support from those who managed the grill and the kitchen guild. The new buildings going up across McKinney Ranch may block our view and inhibit our ability to continue that event, however.

## Men's Faith & Fellowship *Forrest Fairley*

In mid-2018 St. Andrews joined forces with 3 other churches; St. Peters (McKinney), St. Paul's (Prosper), and St. Phillip's (Frisco) to organize a Men's Faith and Fellowship Event. This "Men in Faith" event attracted 150+ men and brought together a great evening of faith and fellowship that was the spearhead in re-starting our group's monthly endeavor ministry.

Since October, we have been gathering once a month to celebrate a fellowship of getting to know one another in a relaxed setting. Most events include dinner and a featured event. Most recently (January 14), the men who attended last October's Holy Land Pilgrimage reflected on their personal trip experiences and were received very well by all who attended. With excellent attendance, we will continue our monthly gatherings, typically held on Monday evenings. This is open to all men of our church.

All events begin at 6:30pm. We are actively planning additional events throughout the year that will include service in faith and more details on this will be coming forward in months to come. For additional questions, please use your comment cards or contact Forrest Fairley or Greg Pappas at: Forrest Fairley ([fwfairley@hotmail.com](mailto:fwfairley@hotmail.com)) or Greg Pappas ([gpappas1@sbcglobal.net](mailto:gpappas1@sbcglobal.net)).

## Men's Breakfast *Jason Tobias*

The desire was to form a monthly men's breakfast group to help disconnected men of our parish. We are hoping this ministry will allow men to bond with one another by creating a shared forum. I'd like to report we are off to a fantastic start! Our attendance has averaged 10-12 men showing up for fellowship, friendship, and breakfast. The combined energy of this group has allowed us to be more active in the parish and with our peers. It is a free flowing forum and the topics change every meeting. We meet every other Tuesday at 7:00am.

## Men's Bible Study *Bob Cecil*

This group has been using a study guide to go through the Gospel according to John in some detail. The group had four meetings in November and December of 2018, and will continue with John's Gospel through most of 2019. Meeting on the first and third Thursday evenings, we've ranged from 6-12 participants, and are still open to adding more members.

## Holy Land Pilgrimage *Syd and Laura Verinder*

In October 2018, 13 parishioners from St. Andrew's journeyed on a 12-day pilgrimage to Israel and the Holy Places. The tour, led by an experienced local tour company, traveled to such places Jerusalem, Bethlehem, Jericho, the Jordan River, Nazareth, and the Sea of Galilee.

There were so many spiritual encounters and blessings during our journey - from our fellow pilgrims to the local people of the Holy Land. We each experienced personal transformation in our faith and lives as we walked where Jesus was born and grew up, began His ministry, suffered His passion, and was raised to new life.

## Children and Youth

### Children's Ministries *Stephanie Van Kirk*

**Nursery** - We have paid staff members serving babies through developmental 3 year-olds at all 3 services. The nursery is also often open for Wednesday night formation and special events (such as Advent Family Night, Christmas and Holy Week services, Women's Friendship Circle, and VBS). Attendance on Sunday morning in the nursery averages 1-2 babies at the 8am service, 6-10 children at the 9:15 service and 4-6 children at the 11am service. Youth helpers may volunteer 1 time a month under the direction of the staff workers. We have 2 regularly scheduled nursery staff members and 3 substitutes who have all completed Safeguarding God's Children training and a criminal background check.

**Children's Church** - Children's Church is staffed by 49 teachers and youth helpers that serve once a month. All teachers are trained in the curriculum, have attended, or are in process of attending Safeguarding God's Children training and have completed a registration and background check. At the 9:15 and 11am services we currently offer two classes for children: one is for age 3 through Kindergarten and the other is for 1st grade through 5th grade students. We transitioned from Group's Hands-on-Learning curriculum to Group's Dig In curriculum in the fall of 2018. During the 9:15 service we average 10 children in the preschool class and 15-20 in the elementary class. Once the renovated classrooms are available we will add a third class to the 9:15 service and have a preschool-Kindergarten class, 1st & 2nd grade class and 3rd-5th grade class. The 11am service averages around 6 in the preschool class and 10 children in the elementary class.

**Advent Children's Series** - This year Stephanie Van Kirk and Rebekah Jean led 5-10 students on Wednesday nights during Advent in a curriculum entitled "Foods of Christmas" which followed the same theme as the adult formation series.

**Monthly Family "Playdates"** - The Children and Family Ministry planned monthly fellowship opportunities in 2018 and plan to do so again in 2019. We had a family game night, Valentine's Parents Night Out, "Walk with Jesus" Easter event, Easter Egg Hunt, Splash pad playdate, a Trunk or Treat in partnership with the Moms Club of McKinney, a dinner and outdoor movie at St. Andrews, delivered lunch with the BlessMobile to fire stations, an outreach project with Meals on Wheels, and an evening of Christmas caroling at a local nursing home.

**Vacation Bible School** – Vacation Bible School was June 18-22, 2018 from 9am-12pm and included 83 participants age 3 through 5th grade. We staffed our VBS with 43 youth and adult volunteers. We used Group's VBS Curriculum: "Shipwrecked." All youth and adults attended a training on theme, their volunteer role, how to help the children learn and engage with one another, safety procedures and safe church instructions.

**First Informed Communion Class** - Stephanie Van Kirk taught a 5 week course that was held in the weeks of Lent before Easter during the 11am service. The 14 children then took their first communion on Easter Sunday.

**Advent Family Night** - The children and family ministry planned and led the annual Advent Family Night with craft stations (ornament making, wreath making, photo booth, Advent calendar, Christmas cards for the elderly) and a pizza dinner on December 1st. Special thanks to Roy Thomas who visited and read the story of St. Nicolas to the children. Over 100 people participated in the evening. At least 10 youth also volunteered at each of the stations.

**Christmas Pageant** - We had over 130 children, youth and young adults participate in our 3 Christmas pageants this year. We performed "The First Christmas" at pageants held at 5pm on December 16th and also at the 2:45pm and 5pm Christmas Eve services. This included youth guiding the young children to their places, school-agers with speaking parts, and the Holy Family accompanied by sheep, angels, kings, shepherds, and stable animals. Special thanks to Lauren Hodum, the director of the 2018 pageants and Corey Rom, the music minister.

**Youth and Children Family Commission** - This group communicates with an active Facebook group at "St. Andrew's McKinney Families." This is an effort to coordinate and help get families involved in ministry together and create a community for our families and to support the Children and Youth ministries.

## SAY (St. Andrew's Youth) *Benton Berghuis*

Since returning from our mission project this past summer (2018), we have seen a



marked increase in over all group cohesion. The youth socialize outside of regular group meetings, have formed real friendships and have even begun sitting together in worship. The group has a much more cohesive feeling to it, and I believe this will be a major contributing factor in future growth.

The youth group met, and continues to meet Sunday evenings from 4-6:30. Middle school meets first at 4pm with high school meeting at 5:30pm. Between the two group meeting times we share a community meal which is provided by parents or sponsors. This is a great opportunity for the kids to cross pollinate between age groups and get some unstructured time to fellowship.

Our sponsors have continued to provide meaningful and insightful leadership to the SAY program. Sponsors are adult volunteers who feel called to walk alongside the youth in our program and model Christian life, as well as form intentional relationships of mentorship and accountability with youth. The sponsors and I meet monthly to check in, plan new events, make needed changes to the ministry and check in on youth. This past fall the sponsors shared their own spiritual practices, which gave the sponsors another chance to introduce themselves to the group and an opportunity to engage on a more personal level. They are a truly excellent group of people who care very deeply about the ministry and are dedicated to its success.

We are currently in the process of preparing to return to Hayesville NC to partner with the Hinton Rural Life Center for our second annual Summer Mission Trip. This project will be a week of partnering with local non-profits, individuals, and ministries already at work in rural Appalachia. The team will get to try their hand at many varying ministries and outreach projects, as well as a potential construction project. Currently, we have a total of 6 youth and 4 adult sponsors and parents signed up to go.

I have been keen to also plan smaller fellowship events in order to help build a sense of group identity and collective responsibility. In our second year together we have focused on a few tentpole events that the youth can anticipate and look forward to. In the spring, we will return to Camp All Saints for our second annual SAY retreat, as well as continuing the tradition of SAY Olympics for our second year.

Going forward it is our hope to grow together as a team and create a safe, loving, community where youth can explore their faith, ask questions and learn together.

## **Lego Bible Building Camp *Benton Berghuis***

I, Benton Berghuis, took over as director of Lego Camp with Alex McEachern serving as an assistant. We were able to serve roughly 32 kiddos from St. Andrew's and the larger community during the weeks of July 23-27 and July 30- August 3. We were joined by a troupe of a dozen scrappy youth volunteers who spent the two weeks helping kids learn about some of the Bible's biggest call stories.

## Fellowship and Welcome

### Newcomers *Andrew Van Kirk*

In terms of raw numbers, we welcomed 59 newcomers who filled out Connection Cards in 2018; of those 32 are now members or otherwise active in the parish in some way.

We continued our quarterly “Meet St. Andrew’s” gatherings as a time for newcomers to share lunch with the clergy, learn about what membership at St. Andrew’s looks like, and ask any questions. We did our new member welcome liturgy 4 times (quarterly) over the year, and posted the pictures of our new parish members on the bulletin board.

### Welcome *Corey Wallis*

The goal of Welcome Committee is to create an environment of welcoming and engagement within our congregation. This year we created visitors’ gifts for all new visitors. Each gift contains a small sample of the Hope Coffee we brew in our coffee hour, as well as a small card that allows visitors to select which community partner we make a small donation to in celebration of their visit. We also reorganized the Narthex, added consistent brunch dates to the church calendar, and began work on repainting the parking lot. In the coming year we hope to add a more streamlined approach to welcoming visitors and transitioning them into becoming full members in our church.

### Women's Friendship Circle *Miranda Martin*

The mission of the Women’s Friendship Circle (WFC) of St. Andrew’s is to provide a place where women can connect with other women in fellowship, friendship and support. We gather monthly (on the fourth Monday of each month) to enjoy food, fun, fellowship, and a presentation designed to enrich our lives. These gatherings reward us with the opportunity to meet and get to know our fellow sisters in Christ.

### Senior Ministry *Judy Thompson and Suzanne Cecil*

St. Andrew’s Seniors meet from September through May, on the third Thursday from 11:30 - 1pm for fellowship, lunch (one of the best parts is the delicious sharing of the pot-luck food provided by our fellow seniors), and topics of interest. Programs are inspiring and always interesting. There are additional activities the seniors are planning for the 2019 year. Our attendance continues to grow and we would love to have all St. Andrew’s seniors join us if they can. Please contact Judy Thompson - [trabon123@gmail.com](mailto:trabon123@gmail.com) or Suzanne Cecil - [scecil1712@aol.com](mailto:scecil1712@aol.com) for additional information.

## St. Andrew's Suppers *Judy Heasley*

St. Andrew's Adult Supper Groups is a social ministry with the mission to cultivate new, and renew current, friendships. Supper groups are small, intimate, and blend adult congregants (couples, singles) from different services. Each small group shares meals during 2 annual cycles, spring and fall, with a goal to have 3-4 meals together. Groups are then shuffled into new groups for the next cycle. Groups are self-driven led by volunteer leaders.

Adult Supper Groups have been in existence since 2011. Metrics have been kept since the fall cycle 2014. The average number of individuals per group was 7. Fall cycle 2014 there were 10 groups and 83 participants. The 4-year average participation rate is 54. Spring 2018 saw a significant decline in participation and the 2018 fall cycle realized only 38 participants, formed into 6 groups. Of the 6 groups, 3 groups never gathered and one group met once. Fall cycle 2014 through fall cycle 2018 has seen a 46% decline in participation. Reasons stated for lower participation rates included external activities (travel, church, community) and the lack of new participants joining the program.

Over 6-plus years the adult supper program has accomplished its purpose by strengthening and growing friendships outside of the supper groups. It is believed the program has also added to higher participation rates in other St. Andrews' activities. However, due to 2018's significant decline in participation, the decision was made to "shelve" the spring 2019 cycle for the purposes of assessing the merits of the adult supper group program.

*(Note: Several long-time participants expressed disappointment that the program was placed on hiatus and hope it, or a similar program for adults, returns).*

## Kitchen and Hospitality *Nancy Brockman*

Our Kitchen Guild and Hospitality Ministry has continued to support St. Andrew's in 2018. We have 14 hosts on our Coffee Squad who serve coffee and donut holes/treats after each service on Sundays. We experimented during the summer by providing popsicles and ice cream sandwiches instead of donut holes. It was definitely a hit (especially with the kiddos!).

Our primary responsibility is to support St. Andrew's services and events by providing and serving food and drinks. In 2018 we supported several special events for the church by setting up, providing food, and cleaning up after the event. This included our annual church-wide picnic on July 4. We also provided/served food for the Lent and Advent Dinners and Discipleship in the spring and fall. We had over 50 people step in to help bring and serve food for these special events and services.

As always it has been such a blessing to see our members come together to both support and enjoy our church. In 2019, we plan to continue to work with all the ministries in need of Kitchen support. Our goal remains to help our members and visitors feel even more welcome at St. Andrew's.

# Worship

## Worship (General) *Andrew Van Kirk*

On 2018 we had 14,831 attendees to our 159 Sunday Eucharist services (our Average Sunday Attendance in 2018 was 285). We also had 6 weekday Eucharists, 6 Daily Office services, 1 marriage and 3 burials. We performed 34 home communions. (Baptism and Confirmation information is in the succeeding section).

While 2018 saw our worship schedule remain stable for the first time in several years, much else changed about our services over the course of the year.

Jason VanBorssum, who had been serving at St. Andrew's as a seminarian, left us in May to take a paid position at another parish. Soon after that, that Lord blessed us with Roy Thomas, who has been a priest for the better part of two decades in the Mar Thoma Church and was transitioning his ministry to the Episcopal Church. As we were unable to receive him as a priest directly, Roy served us as a lay curate in 2018 -- preaching and assisting in worship as permissible. What a great blessing he has been to us.

Musically, in 2018 Tim and Stephanie Jenkins took over leading the praise band at the 9:15 service. Paul Anfosso (guitar) and Tyler McLaughlin (drums) have joined them regularly and helped fill out the musical sound. We are immensely blessed by all of these talented individuals, and they have done a great job developing a feel and sound for that service. In May our choir director, Laurie Gabriel stepped down. After a search we hired Dr. Corey Rom into a slightly broader role as our new music director. He is immensely talented as a musician, has boundless energy, and lots of great ideas for making the arts a more vital part of our life together at St. Andrew's.

Finally, I would be remiss if I failed to mention the blessing of Luise May, who not only plays at the 8 am service regularly, but played over the summer and regularly with the choir as an accompanist.

## Baptisms and Confirmations *Andrew Van Kirk*

In 2018 we baptized 19 individuals, six older children and adults, and 13 infants.

Bishop Michael Smith was with us on the Second Sunday of Easter, and confirmed 14 youth and adults, and received 1 adult. Confirmation preparation was led by Benton for the youth, and Jerry and Suzanne Jeansonne who prepared the adults.

## Altar Guild *Sandi Krummel*

The Altar Guild prepares our Great Hall for all services. Sunday services, all special occasion services such as Holy Week services, Christmas services, weddings, baptisms, and funerals. We are a behind the scenes type ministry. We take pride in preparing the chancel area for worship, preparing the Altar for Holy Eucharist.

We were blessed with a donation to the Altar Guild; with this generous gift we were able to procure a second Fair Linen and other linens. A new lectern was donated and was put in the chancel area.

It takes many people to prepare the Great Hall for service each week. The Altar Guild consists of 16 people, but with three services we could use more help. If you have the passion, we invite you to join our Altar Guild Team.

## Greeters

The Greeters are those who stand outside (or right inside the door if the weather is poor) and welcome people as they come to church on Sunday. If there is a new person or visitor, they are encouraged to put on a nametag and are introduced to other members. The greeters need to leave during the last hymn to hold the door and wish the people a good day or week, etc. as they leave. Being a greeter is a great way to meet new people and say hello to old friends. We currently have 36 active greeters, but currently this ministry does not have a full time ministry leader.

## Ushers *Jeannette Grand*

A huge thank you to all of you who have faithfully served as ushers in 2018! Ushers have a huge role to play in setting the tone and cadence for our services, and we couldn't do it without you! Ushers arrive at least 25 minutes before the service begins, hand out bulletins, help with seating, count attendance, collect the offering, guide Communion flow and tidy up the sanctuary following the service. There are 46 members signed up for this ministry currently. With the continued growth of our congregation, we always have a need for new people who can help serve in this ministry...and it's a great thing to do as a family! New ushers receive written guidelines and training is typically done on the job, as new ushers are paired with experienced ushers for their first service. Training is also available upon request throughout the year, with a formal training for all once a year. Please contact Jeannette Grand if you'd like to join our wonderful usher team!

## Masters of Ceremonies *Susan Geling*

The Master of Ceremony role is an important position in that he or she must arrive early to the service and check in the members of the congregation who have been selected to serve for that week. In the event an assigned member isn't available, the MC must find another person to fulfill that position prior to the service. The Master of Ceremonies are assigned to the service that they usually attend. We have 11 MC's serving in total. In 2018 several procedural changes were rolled out to Sunday Ministries and the MC's played a critical role in communicating and helping in the transition of responsibilities.

## Acolytes *Pam Fairley*

St. Andrew's continues to be blessed by the many who serve God and God's people as

acolytes. This year we welcomed new youth with training available through November and again provided separate torch bearer and crucifer lessons. Serving in worship and assisting the clergy is holy work. At the 9:15am service we have one acolyte serving and at the 11am service we have three.

New this January 2019 is an expanded role for our adult acolytes. In the past our adult acolytes were serving on Sundays only occasionally allowing our youth acolytes to serve more frequently. A group of five are now serving as Acolyte Masters at the 11am service to provide guidance and education for our youth acolytes. They will be dedicated to help the youth grow into the role of torch bearer and crucifer stepping in to serve when there are not enough youth to serve. They all, youth or adult, bless us with their service.

Finally, we are thankful for all the parents who have come with their children to training, have practiced with them at home and brought them to church early ready to serve.

### Lay Readers *Tracy Hutchison*

St. Andrew's Lay Readers are dedicated members who serve during worship by reading lessons, psalms and the prayers of the people. It is a powerful ministry with 37 members (down 25% from last year). Readers choose which service they prefer and read once every four to six weeks depending on the schedule. New readers receive guidance from clergy staff and the team captain as new members onboard. This ministry is a simple yet beautiful way to contribute directly to the worship service. It is an important commission that everyone have a chance hear the Word. It is also such an impactful way to enrich your own walk with Christ by practicing aloud and sharing of yourself in a loving and open space. We are blessed to have such a rich array of voices in our congregation and we greatly appreciate all who participate. If you are interested in joining please contact Tracy Hutchison ([padillatracy@mac.com](mailto:padillatracy@mac.com)) or any member of our Clergy.

### Chalice Bearers *Molly Wren*

Chalice Bearers bear the sustaining presence of Christ to the members of the congregation in the consecrated wine. It is both an honor and a sacred responsibility to participate in the ministry of God's grace to His people. We are there as both witnesses and participants as communicants draw near to Christ in an act of faith. We are there as vessels of the presence of Christ. The written instructions for chalice bearers is currently under revision and will then be distributed to those currently on the rota. An opportunity will be given to seasoned Chalice Bearers to have a "refresher" training. New Chalice Bearers will be given a walk-through training as well as the written instructions. We currently have about 30 people serving in this ministry and most people serve once or twice per month. If you have questions or are interested in serving as a Chalice Bearer, please contact Molly Wren.

## Sound A/V *Mo Frye*

The Sound Ministry is a group dedicated to any and all audio/visual needs for St. Andrew's. It is a ministry that is key to literally proclaiming the Good News of Jesus. In a perfect scenario, this ministry is as simple as pushing a couple of buttons, but it rarely is a perfect scenario, and more like a perfect storm at times. Sound is a complex phenomenon that is constantly changing based on environmental, electrical, mechanical, and personal. A good sound technician can adapt on the fly and make the necessary adjustments to make the sound audible and crisp for the congregation. The music and preaching at a church could be the best under the sun, but without a good sound team, it sounds like a resounding gong.

In 2018, 168 services were conducted with sound. Numerous other informal events benefited from an impromptu sound person stepping up and providing their services. The sound team had up to 7 members but over the good part of the year has decreased, for multiple reasons, to 4 devoted individuals. One of the key roles of the sound team is to record the sermon and post it online for those individuals, for whatever reason, were not at church so they can listen to it later. Last year 1500 sermons were downloaded and listened to. That is about the same amount of people St. Andrew's has in attendance for all its services for 5 weeks of church. It plays a crucial role in our social media outreach and advertising what St. Andrew's has to offer potential new members.

In 2019, the greatest need for the Sound Ministry is increasing its members to ease the demand on the current 4 individuals. Areas for growth include progressing toward visually recording the services for possible live streaming to members who are out of town or too ill to come to church and recording and posting the children's sermon to the website.

## Music

### Praise Band *Tim and Stephanie Jenkins*

The St. Andrew's Praise Band, led by Tim and Stephanie Jenkins, provides music at the 9:15 am service on Sunday mornings. The Praise Band supporting cast and essential participants throughout 2018 included Paul Anfosso (guitar), Tyler McLaughlin (drums), Cindy Walker (drums), David Lamoureux (singer), and Ginny Lamoureux (singer). Their service and skills lend to the fullness and richness of music at 9:15am. It is Tim and Stephanie's desire for the Praise Band to serve as an opportunity for all those who are interested in using their musical gifts to serve the Lord and the congregation of St. Andrew's. Anyone who might be interested in joining the rotation of musicians and singers who lead on Sunday morning should feel free to contact Tim Jenkins or the church office.

## Choir *Dr. Corey Rom*

The Adult Choir is an ensemble of singers who love the Lord. They prepare weekly anthems for the 11:00 worship service. They lead the congregation in hymn singing, and provide a special anthem for the offertory, matching the themes of the sermon and scriptures whenever possible.

The choir rehearses on Tuesday evenings from 7–8:30pm. They sing a variety of music including hymn settings, Anglican literature, and contemporary pieces. Choir attendance averages between 10-20 singers and it has seen growth and improvement over the past year. Luise May assists with choir rehearsals as well as accompanying the choir and occasional soloists.

Corey Rom was hired as minister of music in July of 2018. He and his wife, Rhonda co-lead the choir. Their primary responsibilities are to choose the hymns, songs, and anthems for morning worship, record choir parts for practice, and facilitate choir fellowship. Individual choral recordings are sent to the choir electronically for additional practice.

The music ministry contributed to the Christmas season with special vocal solos by Forrest Fairley and Rhonda Rom, a tuba solo by Corey Rom, a piano solo by Rebecca Cordes, as well as special music sung by the choir. We also supported our annual Christmas Pageant which reached over 90 children.

Opportunities for outreach included the third annual trip to carol with the children for the residents at Grand Brook, a Thanksgiving potluck luncheon aimed to recruit new members, and a choir Christmas party hosted by the Fairley's.

In 2019 we plan on increasing the adult choir membership, improving upon the choir's vocal technique and musicianship, developing the instrumental talents we have among the congregation, recruiting for and bolstering the sound ministry, starting an Arts Academy, and possibly starting a children's choir.

We would like to purchase new music, acquire a new set of whiteboards, and have the choir room piano tuned. We also plan on re-organizing the choir library, standardizing the use of choir binders, and redistributing the choir robes and buying a few new ones. The choir is looking forward to utilizing the newly remodeled room for rehearsals and more space for music and robe storage. Additionally, I would love to get the sanctuary fitted with some sound treatments and get a subwoofer.

## Pastoral Care

### Parish Nurses Ministry *Pam Fairley*

As a first step in developing the Parish Nurse's Ministry, a parish focus group was completed to gather information from the congregation on their perceived health and wellness need. The focus group was conducted by Dr. Linda Tjong, director of nursing



education at Baylor S&W McKinney and leader of their Faith Community Nursing Support Team.

A group of six parish nurses gathered in April 2018 to discuss the completed parish focus group report and to develop a ministry plan for the remainder of 2018. Our plan included:

- Blood Pressure screenings both in the church and with the Bless Mobile. These blood pressure checks are offered for screening and also to provide the opportunity for conversation with a nurse about health issues.
- Parish health safety is to be addressed by evaluating our first aid kit, securing an AED, and planning CPR training for the congregation.
- Respite care for caregivers.

I continued to participate on a Faith Community Nursing Support Committee at Baylor S&W McKinney as a community partner. Through this organization Toni Cleaves and I attended a train the trainer session for educating parish volunteers to provide respite care for caregivers. Hopefully, in the future, this training will prepare us to also provide support and guidance for those who have chronic diseases.

Currently I lead a group of three nurses in our parish who are actively participating in the Parish Nurses Ministry. We held a meeting with our Parish Nurses Saturday, November 10, 2018 to evaluate our offerings this past year and made plans for 2019.

- I have made inquiries into acquiring an AED for the church building and hope to have information on that within the next month. Our issue here will be securing funds to purchase. After we secure an AED we will plan on training on that device as well as CPR training for the congregation.
- Karren Shilson has evaluated our first aid kit and purchased a new kit. We will be deciding on the appropriate location for that kit and communicating that location to leadership.
- Blood Pressure Screenings – Our Parish Nurses have provided blood pressure screenings periodically throughout the year. We have not had huge numbers of members participating, however, I believe we have been able to serve in important ways. We identified one guest with a critically high blood pressure. The nurses were able to intervene and follow up with the family. We identified one parishioner who had new onset hypertension and offered guidance to identify the cause and have counseled others on their borderline hypertension. We will continue our Blood pressure screenings on Sundays between the 8 and 9:15 and after the 11am service. We will relocate to the west side of the Narthex due to the construction and in an attempt to provide more immediate visibility for the screening. If confidential concerns are raised, we will provide a more private area, however that has not been the case to date.
- Bless Mobile participation – was not implemented this year.
- Carter Blood Drive – On July 8 we coordinated the Carter Blood Drive. They were very thankful for our support of their work. We had 16 donors screened and they collected 10 units of Whole blood and 2 units of packed blood cells.
- We sponsored a second blood drive January 6, 2019 on Epiphany Sunday. Results

- are not yet available.
- We have provided visiting nurse services to a new parishioner twice to assist with medication teaching and organization and safety concerns.
- Plans are in the works for a Wellness Fair to be held at the church in the fall of 2019 after the building construction is completed.

### Angel Food *Annette Cox*

The Angel Food Team's mission is to provide meals for St. Andrew's members who have an emergency, illness, or new baby and whose situation can be alleviated by our assistance. In the past year we have provided meals for six families, five of which were needed following surgery, and the sixth was for a family with a new baby.

### Lay Eucharistic Visitors (LEV) *Susan Geling*

Lay Eucharistic Visitors (LEVs) serve the congregation of Saint Andrew's as a sacramental and pastoral link between the community and those members who cannot be with us on Sunday mornings. They take Holy Communion to those who are physically unable to attend church, are in the hospital, or are in a rehabilitative facility. Normally, the sacrament is taken straight from our Sunday worship service.

Our LEVs go out in pairs and make one or two visits on a Sunday. Lay Eucharistic Visitors must receive training and are licensed through the Diocese before participating in this ministry. We began organizing our Lay Eucharistic Visitor (LEV) ministry in the spring of 2013 and made our first visits in early July 2013.

Currently we have 14 members participating in this ministry. Two LEVs are scheduled on rotating Sundays serving no more than one Sunday a month. At this time, we have two recipients that are visited on a regular basis once a month. Two of our regular recipients passed away in 2018. Additional visits have been made this past year to parishioners by special request for short term illness that impaired their ability to attend Sunday services. Two new LEVs were trained in October 2018 and two transitioned off the Ministry.

### Payer Partners *Suzanne Jeansonne*

Prayer partners is composed of a small number of parishioners who have a deep commitment to prayer as well as a deep commitment to our parish community. Each Sunday one, two or three members gather in the back left corner of the church at communion time. They are there to pray for and with you. Any concerns are lifted up in prayer with those requesting them. Those who serve in this ministry feel privileged to pray with those who come. If there are no requests we use this time to pray for our parish and those who might have any need for a "special touch" of prayer.

### Daughters of the King (DOK) *Judy Thompson*

Daughters of the King (DOK) is an Order for Women in the Episcopal Church called to

prayer and service under the guidance of the Rector of the Parish.

St. Andrew's DOK currently has 14 members.

The DOK will be having a new discernment class in February 2019 as well as beginning a new Junior DOK in February 2019.

St. Andrew's Daughters of the King have the privilege of praying for our Church Family in several ways:

1. We pray for individual families for one month each year.
2. Per Father Andrew's instruction, we maintain a weekly St. Andrew's Prayer List, which consists of prayer requests for: **a.** Thanksgivings **b.** Military **c.** Increase in Faith **d.** Parish Projects **e.** Near death **f.** Repose of Souls **g.** Those who mourn **h.** Safe Travel **i.** Healing (here we have a category for adults and children) **j.** Guidance and Peace for their caregivers **k.** Pregnancies and newborns **l.** We have a category named "God Knoweth" which is for the requests that lack specific detail on what to pray for and/or do not fit into our other categories. We continue to be amazed at how often this category is used.

You may put your prayer request on the back of our Connection Cards during Sunday Services and check the Daughters of the King box or by giving your request to either clergy or any Daughter. We pray for these requests for one month unless you request us to pray otherwise. ALL PRAYER REQUESTS ARE CONFIDENTIAL.

## Stephen Ministry *Karren Shilson*

The Stephen series is a complete system for training and organizing lay people to provide one-on-one Christian care to hurting people. I have not retrained any new Stephen ministers this past year. We have given out a total of 3 sets of books, "Journeying through Grief". Our group of five is equipped to provide effective Christian caring to people in crisis. If you feel you are in need of someone to walk with you during a time of stress or loss please contact Fr. Andrew. Please keep this ministry in your prayers. For further information about Stephen Ministry contact Karren Shilson at 972-971-6977 or [shilson@att.net](mailto:shilson@att.net).

## Hands & Feet Social Transformation Ministry

Our Hands & Feet Ministry, recognized by the national church as a Jubilee Ministry, uses a model that is somewhat "flipped": rather than looking at our community, seeing the needs, and then trying to fill them, we look first to our congregation and identify our gifts. Then we do our best to match those gifts with needs in the community. We focus on three areas:

1. **"Helping the Helpers"**: we partner with organizations doing work that aligns with our values and with the gifts of our congregation;
2. **New Initiatives**: where we see a need not already being addressed and we discern a call to help fill that need, we do what we can to put our gifts to use;

3. **Advocacy:** we proactively engage with community leaders in governments, social service agencies, nonprofits and other churches to bring to light the challenges faced by the community with the hopes of changing systems that often do not adequately serve those in need.

**LET’S TALK NUMBERS**

Part of being a Jubilee Ministry means that we track what we do. We keep a record of where and how we serve, how many people help serve, and how many people benefit from our efforts. However, while such numbers can be really exciting to see, they are never the focus of our service. The focus of our service continues to be and will always be building God’s Kingdom through the good works for which we were made.

We share the following numbers for two reasons: 1) so that you might get a sense of just how truly committed your church is to serving those in need, and 2) so you might be encouraged to pray for the volunteers, for those impacted by our service, and for your own discernment of where you might be called to serve.

<b>Volunteers*</b>	
Total Volunteers	1046
Unique Volunteers	198
Average Volunteers Per Month	77
<b>Hours Spent in Service*</b>	
Volunteer Hours	4945
Average Hours Per Month	321
<b>People Impacted</b>	<b>8540</b>

<b>Meals Served</b>	
Taco Tuesday	120
4 <sup>th</sup> Sunday	521
Gateway of Grace	700
The Gathering	375
Veterans Coalition	300
<b>Total Meals Served</b>	<b>2221</b>

<b>Money Spent</b>	
BlessMobile	\$27,646
Hands & Feet (H&F)	\$17,469
Matthew’s Fund	\$351
<b>Total Money Spent</b>	<b>\$45,466</b>
<b>Ending Balance 12/31/18</b>	
H&F	\$7,710
BlessMobile	\$16,838
Matthew’s Fund	\$2,208
<b>Total Balance 12/31/18</b>	<b>\$26,756</b>

<b>Gifts Received</b>	
Balance 1/1/18 – BlessMobile	\$22,206
Balance 1/1/18 – H&F	\$11,921
Balance 1/1/18 – Matthew’s Fund	\$2,317
Operating Support - Outreach	\$7,000
Congregational Gifts - BlessMobile	\$11,280
Congregational Gifts – H&F	\$6,256
Congregational Gifts – Matthew’s Fund	\$242
Grants - BlessMobile	\$11,000
<b>Total Gifts Received</b>	<b>\$72,224</b>
	<b>(\$45,466)</b>
<b>Less Total Money Spent</b>	<b>)</b>
<b>Total Balance 12/31/18</b>	<b>\$26,756</b>

\* Volunteer/hours spent in service do not include the Belize Mission Team

**A CALL TO SERVE**

*For we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them. Ephesians 2:10*

Friends, not only are we created by God, but we are his “workmanship,” his masterpiece. As such, we are created for good works that God himself prepared for us before we could even imagine such good works. He’s even blessed us each with gifts specially crafted for the work he wants us to do, and he continues to equip us as we delve deeper into serving his people. Doing

good works with the gifts he has given us is one of the best ways to worship the Lord! Won't you join us?

See below for a list of our partners, initiatives and areas of advocacy as well as the mission/purpose of each organization and how to get more information or to connect with the leadership. We hope the missions will resonate with you, and that you will find an area where you'd like to serve. If not, we would be thrilled to help you match your gifts with the needs in our community.

Please let us know if you would like to receive a monthly email from Hands & Feet so you will receive updates on events and opportunities to serve, and if you would like to receive a monthly email about how you can pray for our ministry, our partners and those we serve. Reach our Outreach Director, Dana Jean, at [handsandfeet@standrewsonline.net](mailto:handsandfeet@standrewsonline.net) or by calling the church office at 972-548-7990.

## HELPING THE HELPERS

### COMMUNITY PARTNERS

For information or to volunteer with any of our community partners, contact Dana Jean at [handsandfeet@Standrewsonline.net](mailto:handsandfeet@Standrewsonline.net).

**Gateway of Grace:** The goal of Gateway of Grace is to assimilate and empower refugees to become productive members of society through mobilizing the Church and Christ-centered relationships.

In 2017-2018, a St. Andrew's family hosted a refugee and her son who had been in need of temporary housing. After getting a full-time job, being promoted, and working hard to become independent, the woman and her son moved into their own apartment and started the next phase of their lives. A team of dedicated St. Andrew's volunteers have formed to support and uplift this little family and continues to help her navigate single motherhood in her new home country.

St. Andrew's also participates in the mission of Gateway of Grace by serving meals through the BlessMobile (see below).

**The Gathering:** The mission The Gathering is to create a spiritual home for those in the Dallas area who are homeless or have insecure housing. At least twice a year, the BlessMobile serves lunch to the folks who attend The Gathering and our clergy celebrates the Eucharist. See below for details about the BlessMobile service.

**Hugs Café:** The Mission of Hugs is to create an inviting place of training and employment for adults with special needs while providing dignity, self-worth and developing respect in the community. The Hands & Feet Ministry shares opportunities to serve and sends the BlessMobile to provide meals for Hugs' extra activities like the dance they hosted in the Fall.

**Little Free Pantry:** The mission of the Little Free Pantry is to provide space for people to take what they need or leave what they can. The pantry provides food and many other much needed items to help everyone in need, whether they are suffering from chronic poverty and/or homeless or are simply struggling to make ends meet. As needed, Hands & Feet calls for donations to the Pantry. After the Thanksgiving food drive, we decided to keep our new “Thanksgiving Pantry” in the hall and do a monthly drive for the Little Free Pantry.

**Ragan’s Hope:** Ragan's HOPE is committed to helping parents of children with serious ongoing medical conditions or injuries endure the initial impact and embrace the future, in the name of Christ. For the most part, Hands & Feet serves Ragan’s Hope by praying with them for the children in need. In 2019 however, our Youth Girls Bible Study group will begin sending “get well” cards and birthday cards to each child. We expect that to be over 200 children per year.

**Shiloh Place:** Shiloh Place is a ministry to single moms and their children that offers housing, childcare and tuition assistance for up to two years. Their purpose is to come along side homeless, single moms, deeply invest in each individual over the course of their time with us (up to two years), and then celebrate them as they move back into self-sufficient living. Their mission is to equip single mothers with financial independence and personal wholeness by addressing their physical, educational, emotional and spiritual needs.

This year, we did not do our traditional Easter Celebration as the needs of the community had changed. We did, however, serve meals to the families as the moms participated in financial health classes in the spring. In 2019, we hope to be called upon again as the team at Shiloh Place determines we might be needed.

**The Samaritan Inn:** The mission of The Samaritan Inn is to provide a comprehensive homeless program that helps willing people gain dignity and independence. Each Monday, the Hands & Feet Ministry sends 3-4 women to the Inn to pack around 100 lunches for folks who don’t make it into the Inn, and for residents heading to work or school.

## **ADOPTED SCHOOL**

### **BURKS ELEMENTARY SCHOOL**

Burks Elementary School is a Title I school located in East McKinney, at the edge of the historic district. The majority of Burks students meet at-risk guidelines. The families and staff at Burks Elementary are extremely grateful for our parishioners who participate in the projects we spearhead for Burks and through periodic donations of food, clothing, gifts and money. If you would like to learn more about any of our ministries at Burks or would like to get involved, please contact Dana Jean at [handsandfeet@standrewsonline.net](mailto:handsandfeet@standrewsonline.net) or Sydney Robison at [sydney@mckinneylaw.com](mailto:sydney@mckinneylaw.com). Below is a summary of the Burks ministries and projects that St. Andrew’s participated in at Burks Elementary during 2018. If you would like to get involved at Burks, please contact Sydney Robison at [Sydney@mckinneylaw.com](mailto:Sydney@mckinneylaw.com).

**Book Club:** Over the course of a school year, St. Andrew’s and St. Peter’s provide readers for the Burks Book Club to read for over 80 students. For information about the lunchtime Burks Book Club, contact Shannon Frink at [shfrink@mac.com](mailto:shfrink@mac.com).

**Christmas Angel Tree:** We are so grateful to Nancy Brockman and the Youth Girls Bible Study for having managed the Angel Tree this year! Once again, this ministry provided gifts, gift cards

and wrapping supplies to 100 Burks families. If you're interested, please connect with Nancy at nancybrockman09@gmail.com.

**Friday Backpacks:** Through the North Texas Food Bank, children in need of meal assistance are provided food to get them through the weekend. Our volunteers pick up and deliver this food allotment to Burks every other Thursday. Each Friday, one of our parishioners loads and distributes these backpacks to the children for the weekend. We had about 8 parishioners participating regularly in this ministry. For information about the supplemental food we provide students for weekends, contact Sydney Robison at Sydney@mckinneylaw.com.

**Mentoring:** Each year St. Andrew's provides mentors for students at Burks. In 2018, we had 12 mentors. Three of our mentors have followed their students to middle school this year and mentor another student at Burks as well. If you are interested in mentoring, please contact Bob Cecil at bobcecil@mac.com or (972) 898-3052.

**School Supply Kits:** St. Andrew's sponsored 40 back-to-school supply packs prior to the beginning of the school year.

**Snacks for Teachers:** St. Andrew's provided the Burks staff with snacks for a much-needed break during the Spring standardized testing period and again for Teacher Appreciation Week. Want to coordinate the delivery of snacks during standardized testing? Let us know by emailing Dana Jean at handsandfeet@Standrewsonline.net.

**Thanksgiving Pantry Stocking:** At Thanksgiving, St. Andrew's provided food items for 15 Burks families' Thanksgiving dinners. Let us know if you'd be willing to coordinate in 2019 by emailing Dana Jean at handsandfeet@Standrewsonline.net.

## **INTERNATIONAL PARTNERS**

### **BELIZE MISSION: Chuck & Cyndi Gore**

In January of 2011, six members of St. Andrew's went on a mission trip to western Belize. At three different campuses, we performed construction projects, installed libraries and ran Christian education programs. In this process of hammering and painting, singing and sweating, we were drawn closer to God and His people in this beautiful land. In 2013, 2015 and again 2017, we returned to continue the work, refinishing the interior and exterior doors, and adding steps and a ramp at the front entrance of St. Jerome's Church. We also took the construction team to Christ the King School in Dangriga, where we painted and installed two partitions for the classrooms and three bicycle racks. Our Christian Education team continued their teachings at this school, thus strengthening the bond we have with the students and staff.

For each trip, we raise funds for the construction and materials needed and to do so, have established annual fundraisers including: a church-wide golf event, a spaghetti dinner, and silent auction. Your continued support at these events will assure that we will be able to continue to meet the needs of our brothers and sisters in Belize.

The Executive Team spent 2018 planning our next trip for February 2019. Seventeen members, including two clergy, will travel to Belize on February 14th. We ask for your prayers before and during the trip. This year we will continue to serve at Christ the King School where we plan to sand and varnish their exterior doors. We will also grow our ministry to include St. Monica's Church where we will pour a cement handicapped ramp at the back door.

If you feel God's call to be part of this wonderful outreach project in the future, we have jobs for you! If you are interested, please contact Chuck and Cyndi Gore (cgore@hpdps.org or cyndi@defendingkids.com)

## **EPISCOPAL RELIEF & DEVELOPMENT**

Episcopal Relief & Development works with Church partners and other local organizations to save lives and transform communities worldwide. They rebuild after disasters and empower people to create lasting solutions that fight poverty, hunger and disease. Working in close to 40 countries, their programs impact the lives of approximately 3 million people around the world. The mandate of ERD is taken from Jesus' words found in Matthew 25. All of Episcopal Relief & Development's international development programs seek to mobilize local resources and expertise toward sustainable, community-led programs that address poverty, hunger and disease. In our disaster response and recovery work, we seek to build resilience and reduce risk at every stage.

Our Hands & Feet ministry collects donations for ERD after major domestic disasters and sends a check at least once a year to support their work.

## **OTHER INITIATIVES**

### **BREAD MINISTRY**

In 2017, we were asked to help a gentleman from Stonebridge Methodist Church in his "bread ministry." He was picking up leftover pastries everyday at Tom Thumb in Allen and delivering to the Samaritan Inn and other places. We originally took three days of the week and filled them with volunteers, but eventually gave one day to another church. In 2018, we focused on Tuesdays and Saturdays. Eventually, the other churches dropped off and at this point, we are now the only church left. The pastry delivery is a big commitment and it has not been easy to find volunteers. We also have several concerns about the quantity, as the amount is different each day and hard to prepare for, and about the quality of the leftovers, as most of the leftovers are sugary desserts rather than bread or rolls. At this time, we have one pair of volunteers that continue to serve on Tuesdays and another that serve every other Saturday, and we have decided not to seek more volunteers but rather to let this ministry go when the current volunteers decide they want to stop.

### **THE BLESSMOBILE**

The mission of The BlessMobile is to build relationships rooted in the Gospel in areas of our mission field where food insecurity and poverty are prevalent, and to provide food and life-giving services to those in our community who are most in need. The BlessMobile is our church on wheels and includes a custom-built mobile kitchen in a trailer that we use to serve meals at no charge to anyone who is hungry.

Three years ago this month, we launched a crazy idea for ministry out of the back of a pick-up truck. Before we had the BlessMobile trailer, before we really knew anything about anything, we made a bunch of soup in crock pots and went out to feed folks. For the first few months, we tried serving at the trailer park by Finch Elementary School. We struggled to get our ministry to "stick" at Finch though and could never really seem to break the ice. After a few months, we



decided to “throw the dust off our feet” and move on, just like Jesus told the Apostles to do when he sent them out to plant churches.

We went on to serve at Merritt Homes for two wonderful years. We built long-lasting relationships and had many opportunities to serve and fulfill essential needs. In 2018, Merritt Homes closed to be rebuilt into an affordable apartment complex. We helped several Merritt residents transition to new homes and hope to help them return when Merritt reopens.

In the transition, we helped Mr. Nicky, a long-term resident at Merritt, move to a new home with new furniture including a Sleep Number bed to help his back! We also helped him move to a new church home at his request: St. Andrew’s. Since then, Mr. Nicky has joined St. Andrew’s as a new member and has asked if he can volunteer as a greeter on Sundays. Mr. Nicky spent 10 days in the hospital in October and was visited by several members of St. Andrew’s. Our St. Andrew’s family has been amazingly receptive to Mr. Nicky and loves him through all his many physical and cognitive challenges, making special accommodations for him during worship by filling out his Connection Card for him and helping him follow along in the bulletin, making him feel loved at Christmas with gifts and food, and in many other ways. He is enormously pleased with his new church family and looks forward to worship all week.

In 2018, the BlessMobile went through a transition as Merritt Homes was closed. In April, the team started serving the community at Brookwood Fourplexes and built a relationship with First Presbyterian Church where we were welcomed in to use their space during bad weather and their picnic area when the weather was nice. Unfortunately, we have not been able to reach people the way we had at Merritt. Aside from a hot meal once a month for a small handful of people, and prayers for the First Presbyterian Church’s dwindling congregation, we have not seen any real opportunities for ministry at Brookwood. After much consideration, prayer, and conversation, we decided not to continue our service at Brookwood / First Presbyterian. Again, we will “throw the dust off our feet” and move on. Starting in January 2019, a discernment team will be taking a couple months to pray together to determine what God might be leading us to next.

Despite struggling a bit at Brookwood, the BlessMobile has had many successes this year. We served a total of 2221 meals in 2018! The team served at Gateway of Grace where we provided meals to refugees for baptisms, baby showers, and the Christmas party, serving over 700 refugees. We also served 300 people serving on the Collin County Veterans Coalition and 375 homeless people at the Gathering in Dallas.

## **FURNITURE MINISTRY**

The furniture ministry provides much needed furniture to families in need in the McKinney area as well as refugee families served by Gateway of Grace. In 2018, the ministry delivered furniture to 24 homes and picked up donated furniture at just as many homes. To four of these homes, the furniture was truly transformational in their lives. The Cronin Family has done a tremendous job leading this ministry but have discerned that they are called another direction at this time. If you are interested in helping transition the ministry to its next phase, please email Dana at [handsandfeet@standrewsonline.net](mailto:handsandfeet@standrewsonline.net).

## **MATTHEW'S FUND**

The Matthew's Fund exists solely to fund medicine for children's whose families are experiencing financial crisis. To give a gift to the Matthew's Fund, drop a check or cash in the brass box on the altar, especially on an anniversary or birthday.

## **COMMUNITY PRAYER TOURS**

Periodically through the year, we provide a tour of the area to help our members understand the poverty in McKinney and get to know our community partners. In 2019, we held three prayer tours. The Youth participated in a community prayer tour in the fall and had wonderful questions about our community and ideas about our ministry. We hope it will prove to be transformational for their own service in 2019.

## **SHOES FOR THE HOMELESS**

Our shoe ministry got started at the request of Father Charlie Keen, who often joins us on Maundy Thursday. Each year we did a drive to collect used running shoes. Then, we began picking up donated shoes at Run On in McKinney and delivering to Father Charlie to help him with his ministry to the homeless in Dallas. Father Charlie is now serving in Ennis, Texas, so the shoe ministry is at least temporarily on hold. If you have shoes to donate, please drop them off at any Run On location. Thank you.

## **ADVOCACY**

For information or to volunteer in any of our current areas of advocacy, or to suggest another area, contact Dana Jean at [handsandfeet@Standrewsonline.net](mailto:handsandfeet@Standrewsonline.net).

## **Domestic Violence**

Our Hands & Feet ministry offers confidential and private assistance to St. Andrew's women and families who experience domestic violence. Assistance is custom to the needs of each family, and may include:

- Prayer
- Access to legal advice
- Personal mentors to women and children experiencing domestic abuse
- Furniture and household items
- Moving assistance for those escaping domestic violence

## **Juvenile Detention Center**

Our work at the juvenile detention center is centered around helping to improving outcomes for incarcerated youth through our ministry of presence and relationship. The youth we serve are detained at the Long-Term Unit of the Collin County Juvenile Detention Center for up to one year. In 2018, three new volunteers were trained in to serve at the Juvenile Center and one volunteer mentored a young woman until she was released.

## **Literacy**

Children's reading achievement increases when they have good, consistent access to books, but up to 61% of low-income families do not have books at home. With six Little Free Libraries placed around our community and one in south Dallas, our Hands & Feet ministry aims to be a catalyst for improving reading motivation and deepening community connectedness through the sharing of books. In 2018, we had more than six volunteers for our libraries. The volunteers performed basic maintenance on the structures and kept the libraries stocked with books.

## **Women & Children**

Presiding Bishop Michael Curry, selected Dana Jean to be a member of the Episcopal Church's delegation to the United Nations Commission on the Status of Women (UNCSW) during its 63rd session in March 2019. UNCSW is an annual gathering of member states at the United Nations to consider global issues related to women's empowerment and gender justice. In 2019, the United Nations (UN) will consider "Social protection systems, access to public services and sustainable infrastructure for gender equality and the empowerment of women and girls" as its priority theme.

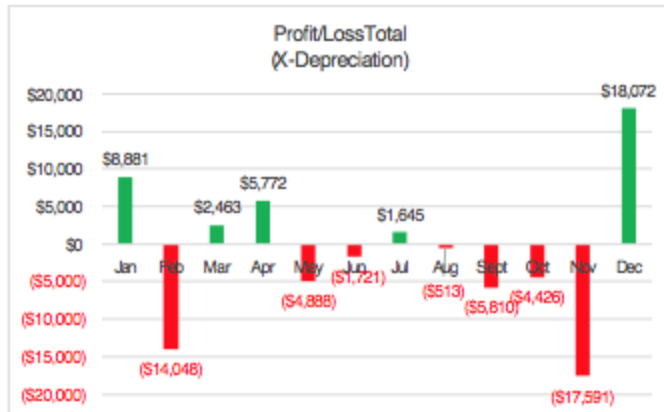
Both Episcopal and Anglican women and men from around the world come to New York to participate in this global convening, attending workshops and UN meetings, networking, learning and organizing events, worshipping and advocating together in order to learn from and influence the process and conversation happening at the UN. Dana's participation continues the tradition of a strong Anglican/Episcopalian presence at UNCSW since 2000, with the Episcopal Church Center serving as a gathering place for hospitality, fellowship, worship, events and advocacy. Dana's presence as an Episcopal delegate representing the Presiding Bishop comes as the result of an upgrade in The Episcopal Church's status at the United Nations in 2014. This new status allows the Church to send accredited delegates to the United Nations floor to attend UNCSW plenary meetings. Dana will represent our Presiding Bishop and the positions of the Episcopal Church through her presence, actions, and advocacy, both at the UN and once she returns home.

As Dana shares the Church's positions on this subject, her own stories, experiences and contributions, especially to St. Andrew's Hands & Feet Ministry, will add a unique touch to the message. In doing so, she will be bringing to the UN the voices of many other Episcopalians, especially those of our own parish and the Diocese of Dallas, who cannot attend UNCSW, but who care deeply about the empowerment of women and girls.

Dana's selection to the delegation to UNCSW is in no small way related to our St. Andrew's Hands & Feet Ministry; in fact, our ministries will be the foundation Dana carries with her to the UN. She will undoubtedly lean on our collective experience as a parish so deeply committed to outreach, so profoundly involved in service and advocacy, to use her voice, now steeped with our community's personal accounts of the need for empowering and equipping women through social protection systems, access to public services, and sustainable infrastructure.

# Administration

## Finance Committee *Ned Searles*



Year to Date	
Revenue	\$538,895
Expenses	\$551,059
Total Profit / Loss	(\$12,163)

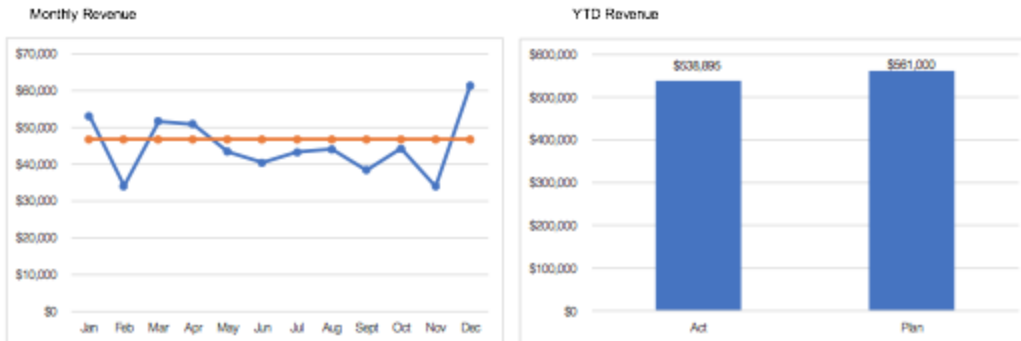
## Treasurer's Report

### Executive Summary

2018 was a financially solid year for St. Andrews. The overall expenses came in slightly better than budgeted (\$2,000 favorable). Revenue (Pledges, loose offerings) was 93% to plan. As a result, the church finished the year with a full year deficit of \$12,000. This is offset by the unrestricted cash we have in the bank leaving us with \$31,000 in unrestricted cash to start 2019.

The big change on the Balance sheet is the drawdown of the Multiply funds to pay for the building construction. Plan is to continue to draw this down until/if we need to begin to draw on the line of credit from the bank. Overall bank obligations is under \$1MM for the current property.

## Revenue



## Expense



## Balance Sheet: Our Key Assets and Loans (*Changes are month of December*)

Restricted Balances	Beginning Balance	Ending Balance	Change
Rainy Day Fund	\$45,000	\$45,000	\$0
<b>Building Funds</b>			
Cell Tower	\$0	\$0	\$0
Crossing the Bridge	\$0	\$0	\$0
Multiply	\$499,206	\$378,940	(\$120,266)

Bank Obligations	Beginning Balance	Ending Balance	Change
Current Bldg Loan	\$969,481	\$962,700	(\$6,781)
Expansion Loan	\$0	\$0	\$0
Total Bank Obligations	\$969,481	\$962,700	(\$6,781)

**St Andrew's Episcopal Church**  
**SA Analysis of Revenues & Expenses - Summary Landscaped**  
**January to December 2018**

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
<b>Revenues</b>			
Offerings	\$536,012.14	\$561,000.00	\$24,987.86
Interest Income	\$654.05	\$500.00	(\$154.05)
Other Income	\$2,229.16	\$1,000.00	(\$1,229.16)
<b>Total Revenues</b>	<u>\$538,895.35</u>	<u>\$562,500.00</u>	<u>\$23,604.65</u>
<b>Expenses</b>			
Compensation	\$235,938.04	\$234,436.00	(\$1,502.04)
Payroll Taxes	\$13,669.44	\$11,684.00	(\$1,985.44)
Insurance	\$29,708.21	\$29,227.00	(\$481.21)
Pension	\$17,940.21	\$17,923.00	(\$17.21)
Travel	\$2,359.85	\$2,640.00	\$280.15
Staff Development Expenses	\$1,650.40	\$2,900.00	\$1,249.60
Music Ministry Expenses	\$2,116.09	\$6,350.00	\$4,233.91
Worship Expenses	\$2,909.14	\$2,275.00	(\$634.14)
Audio Visual	\$411.29	\$200.00	(\$211.29)
Christian Education	\$2,007.12	\$3,250.00	\$1,242.88
SAY Youth Ministry Expenses	\$2,416.79	\$3,400.00	\$983.21
Children & Family Ministry	\$5,251.20	\$3,870.00	(\$1,381.20)
Pastoral Care	\$504.73	\$600.00	\$95.27
Membership&Fellowship	\$5,152.60	\$6,000.00	\$847.40
Leadership	\$839.86	\$1,150.00	\$310.14
Evangelism	\$1,049.32	\$2,700.00	\$1,650.68
Outreach Budget Exp	\$7,750.00	\$7,750.00	\$0.00
Space	\$40,585.48	\$38,301.00	(\$2,284.48)
Diocesan Assessment	\$67,302.96	\$67,303.00	\$0.04
Administrative Expenses	\$31,310.38	\$29,290.00	(\$2,020.38)
Fundraising	\$107.25	\$0.00	(\$107.25)
Diocese - Additional Expenses	\$650.00	\$1,000.00	\$350.00
Finance	\$322.96	\$1,000.00	\$677.04
Debt Service	\$79,809.00	\$79,809.00	\$0.00
<b>Total Expenses</b>	<u>\$551,762.32</u>	<u>\$553,058.00</u>	<u>\$1,295.68</u>
<b>Net Total</b>	(\$12,866.97)	\$9,442.00	\$22,308.97
<b>Other Expenses</b>			
Depreciation	\$72,158.16	\$0.00	(\$72,158.16)
<b>Total Other Expenses</b>	<u>\$72,158.16</u>	<u>\$0.00</u>	<u>(\$72,158.16)</u>
<b>Net Operating Total</b>	(\$85,025.13)	\$9,442.00	\$94,467.13

**St Andrew's Episcopal Church  
 Balance Sheet  
 December 2018**

**Accounts**

		<b>Assets</b>	
<b>Current Assets</b>			
<b>Cash and Equivalents</b>			
100100 - Operating Checking 1165		\$96,087.38	
100200 - Savings Account 2577		\$308,093.38	
100350 - ICS Custodial Account		\$126,461.39	
100403 - Fr AVK Discretionary 7493		\$1,134.37	
100404 - Deacon Pam F Discretionary 8136		\$606.86	
100408 - Roy Disc Fund		\$367.95	
<b>Total Cash and Equivalents</b>		<b>\$532,751.33</b>	
<b>Other Current Assets</b>			
100405 - Utility Deposits		\$310.00	
100407 - Pre-Paid Insurance		\$660.00	
100409 - Employee Advance		\$1,500.00	
<b>Total Other Current Assets</b>		<b>\$2,470.00</b>	
<b>Total Current Assets</b>			<b>\$535,221.33</b>
<b>Fixed Assets</b>			
<b>Computer Related</b>			
100506 - TV DVD Player - Education		\$336.98	
100508 - Membership Computer Samsung		\$561.45	
100510 - Floater Dell laptop 5530		\$1,282.00	
100511 - Youth Director Laptop		\$849.99	
100512 - Accounting Computer		\$569.88	
100513 - Admin Computer		\$1,199.00	
100514 - Rector Apple Laptop		\$980.90	
100520 - Total Computer/Related Depreciation		(\$3,623.17)	
<b>Total Computer Related</b>		<b>\$2,157.03</b>	
<b>Office Related</b>			
100600 - Phone System		\$1,657.50	
100601 - Office Furniture		\$1,904.89	
100650 - Office Equipment Depreciation		(\$3,562.39)	
<b>Total Office Related</b>		<b>\$0.00</b>	
<b>Trailer</b>			
100700 - Trailer		\$4,760.97	
100701 - Carts for Trailer		\$1,095.25	
100750 - Trailer Related Depreciation		(\$5,856.22)	
<b>Total Trailer</b>		<b>\$0.00</b>	
<b>BlessMobile</b>			
100760 - Blessmobile		\$20,481.50	
100761 - Generator		\$1,271.99	
100769 - Blessmobile Depreciation		(\$9,789.12)	
<b>Total BlessMobile</b>		<b>\$11,964.37</b>	
<b>Worship Related</b>			
100800 - Chairs		\$1,695.00	
100801 - Keyboard		\$2,495.00	
100802 - Cross		\$2,000.00	
100803 - Offering Plates		\$780.00	
100804 - Altar		\$40,300.00	
100805 - Small Communion Set		\$939.00	
100806 - Votive Light Stand,Sandbox,TaperBox		\$1,178.16	
100807 - Holy Water Font		\$620.25	
100808 - Baptismal Font		\$5,000.00	
100850 - Worship Depreciation		(\$49,913.65)	
<b>Total Worship Related</b>		<b>\$5,093.76</b>	
<b>Building</b>			
<b>Land</b>			
100101 - Land		\$1,317,913.00	

**St Andrew's Episcopal Church  
Balance Sheet  
December 2018**

**Accounts**

<b>Total Land</b>	<b>\$1,317,913.00</b>	
<b>Hard Costs</b>		
101100 - Building	\$1,923,614.07	
101101 - Sanctuary Chairs	\$42,689.22	
101102 - Landscaping	\$21,356.28	
101103 - Outdoor Lighting	\$1,637.00	
<b>Total Hard Costs</b>	<u><b>\$1,989,296.57</b></u>	
<b>Soft Costs</b>		
101201 - Engineering Fees	\$8,291.70	
101202 - Architectural Fees	\$169,879.64	
101203 - Loan Closing Costs	\$26,745.01	
101204 - Permits and Fees	\$1,195.00	
<b>Total Soft Costs</b>	<u><b>\$206,111.35</b></u>	
<b>Building Depreciation</b>		
101209 - Building Related Depreciation	(\$553,802.66)	
<b>Total Building Depreciation</b>	<u><b>(\$553,802.66)</b></u>	
<b>Total Building</b>	<u><b>\$2,959,518.26</b></u>	
<b>Parking Lot</b>		
104101 - Parking Lot Hard Costs	\$128,395.48	
104102 - Parking Lot Soft Costs	\$7,932.68	
<b>Total Parking Lot</b>	<u><b>\$136,328.16</b></u>	
<b>Furnishings</b>		
101300 - Nursery Furniture	\$3,734.07	
101301 - Shutters Blinds	\$5,460.00	
101302 - Rolling A/V Cart	\$249.99	
101303 - Round Table 4 Chairs Vicar Office	\$852.80	
101304 - 10 60" Round Tables Fellowship Hall	\$1,654.99	
101305 - Console Settee	\$1,377.00	
101306 - Stacy Credenzas (2)	\$3,488.00	
101309 - Furnishings Depreciation	(\$16,816.85)	
<b>Total Furnishings</b>	<u><b>\$0.00</b></u>	
<b>Total Fixed Assets</b>		<u><b>\$3,115,061.58</b></u>
<b>Total Assets</b>		<u><u><b>\$3,650,282.91</b></u></u>

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**Liabilities, Fund Principal, & Restricted Funds**

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<b>Liabilities</b>		
<b>Current Liabilities</b>		
200502 - Multiply Retainage	\$3,697.46	
200605 - Pre-Paid Pledges 2019	\$19,500.00	
<b>Total Current Liabilities</b>		<b>\$23,197.46</b>
<b>Long Term Liabilities</b>		
200400 - Construction Loan	\$962,700.42	
<b>Total Long Term Liabilities</b>		<u><b>\$962,700.42</b></u>
<b>Total Liabilities</b>		<u><b>\$985,897.88</b></u>
<b>Fund Principal</b>		
301000 - Fund Principal - General Fund	\$2,246,206.15	
Excess Cash Received	(\$85,025.13)	
<b>Total Fund Principal and Excess Cash Received</b>		<u><b>\$2,161,181.02</b></u>
<b>Restricted Funds</b>		
Total Temporary Restricted	\$45,000.00	
Total Permanent Restricted	\$458,204.01	
<b>Total Restricted Funds</b>		<u><b>\$503,204.01</b></u>
<b>Total Liabilities, Fund Principal, &amp; Restricted Funds</b>		<u><u><b>\$3,650,282.91</b></u></u>



# St. Andrew's 2019 Budget - Vestry Approved 1-22-2019

Accounts	2019 Budget
<b>Revenues</b>	
<b>Offerings</b>	
400100 - Pledge Offerings	427,800.00
400200 - Loose Offerings McKinney	90,000.00
<b>Total Offerings</b>	517,800.00
<b>Interest Income</b>	
401300 - Interest Income	
<b>Other Income</b>	
402202 - Arts Camp Income	
402300 - Facility Rental Income	1,000.00
403300 - AmazonSmile Income	150.00
<b>Total Revenues</b>	<b>518,950.00</b>
<b>Expenses</b>	
<b>Compensation</b>	
<b>Rector Compensation</b>	
500110 - Rector Salary	
500120 - Rector Housing Allowance	
<b>Total Rector Compensation</b>	
<b>Curate Compensation</b>	
500114 - Curate Salary	
500115 - Lay Pastor	
500116 - Curate Grant Offset	
<b>Total Curate Compensation</b>	
<b>Supply Priest/Honorarium Comp</b>	
500122 - Pastoral Honorarium	
500123 - Supply Priest	
<b>Total Supply Priest/Honorarium Comp</b>	
<b>Staff Compensation</b>	
<b>Total Staff Compensation</b>	
<b>Compensation Income</b>	
<b>Total Compensation Income</b>	
<b>Total Compensation</b>	233,854.64
<b>Payroll Taxes</b>	
500200 - FICA Expense	
500201 - Medicare Expense	
<b>Total Payroll Taxes</b>	12,125.52
500410 - Rector Life Insurance	235.00
500420 - Rector Health Insurance	24,156.00
500440 - Rector Dental/Vision Insurance	1,883.00
500451 - Curate Life Insurance	234.00
500455 - HSA Employer Contributions	4,750.00
<b>Total Insurance</b>	
<b>Pension</b>	
500430 - Rector Pension	14,688.00
500436 - Lay Employee Pension	3,593.00
500434 - Curate Pension	3,750.00
<b>Total Pension</b>	
<b>Travel</b>	
500510 - Rector Mileage/Tolls	840.00
500515 - Youth Minister Mileage/Tolls	1,440.00
<b>Total Travel</b>	
<b>Staff Development Expenses</b>	
500600 - Staff Dev Meals St. A	500.00
500602 - Clergy Education Unrestricted	1,000.00
<b>Total Staff Development Expenses</b>	
<b>Music Ministry Expenses</b>	
<b>Musician Contractor Labor</b>	
500615 - 11:00 Pianist Substitute	600.00
500616 - Special Services & Honorarium	400.00
500617 - 9:15 Music Sub Contractors	0.00
<b>Total Musician Contractor Labor</b>	
<b>Music - Online Subscription</b>	
500620 - On-line Subscription	400.00
<b>Total Music - Online Subscription</b>	
<b>Music Supplies</b>	
500630 - Music Supplies	500.00
500633 - Adult Choir	300.00
<b>Total Music Supplies</b>	
<b>Praise Team Supplies</b>	
500640 - Praise Team Supplies	300.00
<b>Total Praise Team Supplies</b>	
<b>Total Music Ministry Expenses</b>	

<b>Worship Expenses</b>	
<b>Worship Supplies</b>	
501010 - Wine - Eucharist	700.00
501020 - Wafers - Eucharist	350.00
501030 - Candles	800.00
501040 - Flower Expenses	1,000.00
501060 - Laundry Services	150.00
501100 - Worship Supplies	200.00
<b>Total Worship Supplies</b>	
<b>Special Service Worship Supply</b>	
501071 - Palm Sunday Supplies	100.00
501079 - Baptism Supplies	150.00
<b>Total Special Service Worship Supply</b>	
<b>Altar Vestments</b>	
501081 - Linens	0.00
<b>Total Altar Vestments</b>	
<b>Total Worship Expenses</b>	
<b>Audio Visual</b>	
501300 - A/V Hardware	200.00
<b>Total Audio Visual</b>	
<b>Christian Education</b>	
<b>Adult Christian Education</b>	
502100 - Adult Ed Books,Resources&Curricula	300.00
502106 - Speaker Honorariums	0.00
502107 - Adult Retreat Expense	200.00
<b>Total Adult Christian Education</b>	
<b>Confirmation Expense</b>	
502500 - Youth & Adult Confirmation	100.00
<b>Total Confirmation Expense</b>	
<b>Total Christian Education</b>	
<b>SAY Youth Ministry Expenses</b>	
503200 - SAY Youth Fellowship, Events & Pastoral Meals	1,500.00
503300 - SAY Youth Educ,Equipmt,Supplies	400.00
503650 - SAY Mission Expense	1,500.00
<b>Total SAY Youth Ministry Expenses</b>	
<b>Children &amp; Family Ministry</b>	
<b>Children Education</b>	
504101 - Childrens Curriculum	1,200.00
504104 - Childrens Education Supplies	500.00
504105 - VBS	1,200.00
504113 - Lego Camp	0.00
<b>Total Children Education</b>	
<b>Family Events</b>	
504121 - Easter Family Event	700.00
504122 - Advent Family Night	0.00
504129 - Other Family Events	800.00
<b>Total Family Events</b>	
<b>Total Children &amp; Family Ministry</b>	
<b>Pastoral Care</b>	
505100 - Pastoral Care Meals	500.00
505200 - Pastoral Care Supplies	100.00
<b>Total Pastoral Care</b>	
<b>Membership&amp;Fellowship</b>	
<b>Welcome/Guest Ministry</b>	
506101 - Welcome Ministry Expenses	200.00
<b>Total Welcome/Guest Ministry</b>	
<b>Fellowship/Kitchen Ministry Ex</b>	
506400 - Coffee Hour Donuts/Coffee	2,800.00
506503 - Kitchen Supplies	1,500.00
<b>Total Fellowship/Kitchen Ministry Ex</b>	
<b>Fellowship/Senior Ministry</b>	
506680 - Senior Fellowship Expense	500.00
<b>Total Fellowship/Senior Ministry</b>	
<b>Total Membership&amp;Fellowship</b>	
<b>Leadership</b>	
506800 - Leadership Development	500.00
506801 - Vestry Retreat Expense	350.00
506802 - Vestry Supplies	300.00
<b>Total Leadership</b>	
<b>Evangelism</b>	
507100 - Website	600.00
507102 - Advertising	500.00
<b>Total Evangelism</b>	
<b>Outreach Budget Exp</b>	
510200 - Hands & Feet Exp Budget	5,000.00
510700 - Belize Outreach Exp Budget	0.00
<b>Total Outreach Budget Exp</b>	
<b>Space</b>	

<b>Utilities</b>	
520201 - Cell Phone - Rector	780.00
520202 - Office Phone	3,200.00
520203 - Electric	10,500.00
520204 - Sanitation	1,000.00
520205 - Water	4,000.00
520206 - Inspections	325.00
520207 - U-Verse/Internet	602.00
<b>Total Utilities</b>	
<b>Insurance</b>	
520301 - Commercial Policy	4,250.00
520303 - Trailer Insurance - Westridge	0.00
520305 - Umbrella Policy	300.00
<b>Total Insurance</b>	
<b>Property Taxes</b>	
520401 - Misc. Property Taxes	75.00
<b>Total Property Taxes</b>	
<b>Property Maintenance</b>	
520501 - Lawn care	7,000.00
520502 - Property Maint Repairs/Supplies	7,000.00
520503 - Pest Control	800.00
520507 - Alarm Monitoring	2,000.00
520508 - Storage Unit- eff 2018	1,336.00
520510 - Trailer Repairs Westridge	0.00
<b>Total Property Maintenance</b>	
<b>Total Space</b>	
<b>Diocesan Assessment</b>	
530100 - Diocesan Assessment	72,177.00
<b>Total Diocesan Assessment</b>	
<b>Administrative Expenses</b>	
<b>Office Expenses</b>	
530200 - Office Supplies	4,500.00
530202 - Copier Rental	4,700.00
530205 - Background Checks	200.00
530206 - Communication	540.00
530208 - Janitorial Supplies	2,000.00
530608 - Flat Andy	0.00
<b>Total Office Expenses</b>	
<b>Computer Expense</b>	
530250 - Monthly Software Server Support	0.00
530251 - Hardware Expense	0.00
530254 - Software Expense	4,583.00
<b>Total Computer Expense</b>	
<b>Contract Labor</b>	
530301 - Annual Audit	0.00
530302 - Bookkeeper Contractor	9,000.00
530303 - Compensation Inc - Bkpr Contractor	-2,400.00
<b>Total Contract Labor</b>	
<b>Postage</b>	
530401 - Postage	1,500.00
<b>Total Postage</b>	
<b>Bank Charges</b>	
530604 - Square PayPal Expense	0.00
530605 - Secure Give Expense	6,500.00
<b>Total Bank Charges</b>	
<b>Total Administrative Expenses</b>	
<b>Diocese - Additional Expenses</b>	
540700 - Diocesan Convention Expense	525.00
540701 - Diocesan Event Expense	125.00
<b>Total Diocese - Additional Expenses</b>	
<b>Finance</b>	
550001 - Financial Stewardship Exp	500.00
<b>Total Finance</b>	
<b>Debt Service</b>	
550010 - Debt Service on 1st Constr Loan	79,809.00
550011 - Debt Service Interest on 1st Constr Loan	
550012 - Debt Service Principal on 1st Constr Loan	
<b>Total Debt Service</b>	
<b>Total Expenses</b>	<b>557,876.16</b>
<b>Net Revenue less Expenses</b>	<b>-38,926.16</b>